

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Minutes

Tuesday, January 19, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 1/14/2021 | Placed on Website - 1/14/2021

I. CALL TO ORDER by Chairperson: **Chris Castagneri** at 7:00 pm

II. ROLL CALL

a. Board members present: **Lisa Andrican, Hannah Scholten, Jonna Duke, Chris Castagneri, Troy Hanson, and Jaclyn Jones**

b. Board members absent: None

c. Other attendees: **Joe Aliperto, Erin Anderson and Rose Bringus**

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: *Empowering students to reach their full potential through authentic Montessori learning.*

Vision: *Academic Excellence * Community Engagement * Environmental Stewardship*

IV. APPROVAL OF MEETING AGENDA **Hannah** motion to approve, **Troy** second, **Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)**

V. APPROVAL OF PAST MEETING MINUTES

a. TRM Regular Board Meeting Minutes 12-15-20 **Hannah** motion to approve, **Jaclyn** second, **Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)**

VI. DECLARATION OF CONFLICTS

VII. NEW BUSINESS

a. Finance Committee

1. December Month End (Troy & Joe) **Projected 6% fund balance (1% above minimum fund balance)**

a. Consider accepting financial package and authorizing expenditures **Chris** motion to approve, **Troy** second, **Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)**

2. **Revised Budget Summary (Troy & Joe)** Currently above minimum required students (83 minimum, 85 current enrolment). Increase budget for special education and staffing. **Jonna** motion to approve, **Hannah** second, **Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)**

3. Lease Aid Update (Troy & Joe) **Lease aid** was approved. **Payments** are all caught up.

4. CSP Grant Update (Troy & Joe) Still waiting for the CSP payout for December.
 5. SOD Letter from MN Department of Education (Joe) Sent due to a negative fund balance as of last year (non-operational year). Needing to complete a fund plan due by the end of the month.
- b. Academic Excellence Committee
1. FAST Testing - update (Rose) Testing has begun. Looking to finish all testing by next week.
 2. Teacher Evaluation Rubric (Rose) All teachers were evaluated. Evaluations were discussed with Rose and each teacher in December.
 - a. Evaluations conducted in December 2020
 3. Enrollment at 85 Students for the 2020-2021 school year
 - a. Using waitlist to add an additional 1st grader (85 students currently) (Rose) Currently calling waitlisted families
 4. Lottery for 2021-2022 (Rose)
 - a. Consider Policy Lottery would become open on the Monday after the February board meeting and conducted at the March board meeting.
 - b. Consider Lottery time-frame & schedule Chris motion to approve, Troy second, Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)
- c. Operations Update
1. National School Lunch Program Update (Rose) Currently waiting for approval. Expected approval in the next couple weeks. Will provide free lunches and breakfasts to all families.
 2. Building Construction/Expansion Options and Tenants (Rose & Chris) No final discussion from two remaining downstairs tenants.
 3. Back to School & Learning Model Update (Rose) We are back to an in person learning model. Vaccines are currently available for three priority staff members.
- d. Hiring Committee
1. Update Status on Executive Director Search (Chris) Candidate "B" recommended by the hiring committee to fill this position based upon their knowledge on charter school systems and background in Montessori education. Hannah motioned to approve Chris and Troy to hire candidate "B" and negotiate salary, Jacklyn second, Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa)
- f. Board
1. Consider date for Board Strategic Planning Meeting Chris
 - a. George Sand to Facilitate
 - b. Survey
- g. Public Comment Invitation

VIII. REVIEW OF NEXT MEETING AGENDA

- a. Next Regular Board Meeting - Feb.. 16th, 2021, at 7:00 p.m.
- b. Discussion of Agenda Items

IX. MOTION TO ADJOURN by Chairperson: Lisa motion to adjourn, Jonna second, Unanimous Approval (Chris, Hannah, Jaclyn, Jonna, Troy and Lisa) Chris Castagneri at 8:05 pm

Board Approved: Motion to approve of minutes made by Hannah, seconded by Jonna.
Unanimous Approval of Meeting Minutes made on February 17, 2021