

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday February 16, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 2/11/2020 | Placed on Website - 2/11/2020

I. CALL TO ORDER by Chairperson: Chris Castagneri at 7:03pm

II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST

- a. Board members present: **Hannah Scholten, Jonna Duke, Chris Castagneri, Troy Hanson, and Jaclyn Jones**
- b. Board members absent: **Lisa Andrican**
- c. Other attendees: **Erin Anderson and Rose Bringus**

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.
Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA Motion to approve agenda made by Hannah, seconded by Jaclyn. Unanimous approval (Chris, Troy, Jacklyn, Jonna Chris, and Hannah)

V. CONSENT AGENDA

1. APPROVAL OF TRM Regular Board Meeting Minutes 1-19-21
2. APPROVAL OF TRM Special Meeting Minutes 1-28-21

VI. INFORMATION ITEMS

1. CSP Grant Update **Two payment requests currently made. Payments from MDE taking longer than expected. Unclear at this time when a future payment will be made.**
2. The National School Lunch Program Update Lunch and breakfast programs going well. Large increase of lunch and
3. Enrollment at 81 Students: **Still working down the waitlist to fill the seats that are currently open.**
4. Returning Student Update: **Three of the eighty-one students have responded to the survey with *not going to return* next year. Sixty-eight of the eighty one students have responded *yes* to returning. Eight will be called to determine plans for next school year.**
5. Lottery for 2021-2022 Open February 22, 2021 Lottery will be open for the 2021-2022 school year starting Feb. 22, 2021. Lottery will close the day before the March board meeting.
6. SOD Letter to Department of Education Submitted Update **Waiting on final approval from MDE**

VII. REPORTS

1. Finance Committee
 - a. January Month End Financials Financials currently working out as predicted. Due to delayed revenue (waiting for the CSP grants payments), we have taken out part of our line of credit from the bank to cover the current budget.
2. Academic Excellence Committee
 - a. Learning Model Update Fully in person. All staff have had the option to receive the Covid-19 vaccination. Teachers have the opportunity to use the three layers of protection (mask, face shield, and plexiglass shields). Students are required to wear masks in the classroom.
 - b. FAST Testing Data for Growth Goals Winter scores are in. We are using these scores to plan interventions (targeted lessons) for reading and math. Scores will be shared at spring conferences.

VIII. Public Comments

IX. Discussion Items

1. Building Construction/Expansion Options and Tenants Two tenants still in lower level of the building. Farmers insurance will be moving out at the end of the month. Waiting to hear on two remaining tenants to begin planning on expansion.
2. Budget Planning Wish List Items Staff wishlist items should be suggested soon for next year's budget. Primary items brought forward already include staff training and/or aids.
3. Summer Camps Possibility Teacher interest in leading summer camps offered for subject areas related to STEM, science, or art. Current discussion being had with Rose and the teacher on possible times, grades, and hours that would be offered for camps. Survey will be given to see if families are interested in participating in a summer camp.

X. Action Items

1. Pledge of Allegiance Policy for discussion/approval Once a week pledge led by teacher. Motion to approve agenda made by Troy, seconded by Hannah. Unanimous approval (Chris, Jacklyn, Troy, Jonna Chris, and Hannah)
2. Jonna motioned to amend tonight's agenda with an additional PTO/Leave policy for approval. Seconded by Jaclyn. Unanimous approval (Chris, Troy, Jacklyn, Jonna Chris, and Hannah)
 - a. PTO/Leave policy Review requested of paid vacation days. Policy tabled to March board meeting.
3. Literacy Plan for approval Focus on reading by third grade, however plans extend all throughout the grades. Plan discussed and will be available on the TRM webpage. Hannah motioned to approve the literacy plan. Seconded by Jonna. Unanimous approval (Chris, Jacklyn, Troy, Jonna Chris, and Hannah)
4. Accountability Dashboard for approval Consideration of four planned meetings to discuss contractual goals and director evaluation during each school year. Troy motioned to approve the accountability dashboard. Seconded by Jaclyn. Unanimous approval (Chris, Jacklyn, Troy, Jonna Chris, and Hannah)
5. Approve prior month expenditures Troy motioned to approve prior month expenditures. Seconded by Jaclyn. Unanimous approval (Chris, Troy, Jacklyn, Jonna Chris, and Hannah)
6. Accept prior month financial report Troy motioned to approve month financial plan. Seconded by Jaclyn. Unanimous approval (Chris, Troy, Jacklyn, Jonna Chris, and Hannah)

7. Approve process for board strategic plan Hannah motioned to approve the accountability dashboard. Seconded by Chris. Unanimous approval (Chris, Jacklyn, Troy, Jonna Chris, and Hannah)

XI. REVIEW OF NEXT MEETING AGENDA

1. Date, Time, Location of Next Regular Board Meeting - March 16th, 2021 7:00 p.m.
2. Discussion of Agenda Items

XII. Adjournment Hannah motion to adjourn tonight's meeting. Seconded by Troy. Unanimous approval (Chris, Jacklyn, Troy, Jonna Chris, and Hannah)

Board Approved: