

# BOARD MEETING MINUTES

TRM Agenda

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*April 17, 2018 | 6pm | Call to order*

*Attendance: Leah Studaker, Rocky Martin, Lisa Andrican, Chris Castagneri, Maritza Pechan, Guests: Janelle &*

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Next meeting:

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**\*\*\*Tuesday May 15, 2018 | 6-8 at the Elk River Perkins\*\*\*\***

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Approval of Last Months Meeting Minutes

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The minutes read from the March 19th meeting and approve.

Rocky makes a motion to approve the March 19<sup>th</sup>, 2018 Board Meeting Minutes, Lisa seconds, All in favor and approved.

Feb. Board meeting minutes reviewed, Rocky Approves, Maritza Seconds, All in favor and approved.

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Board

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1. Board Team Building Activity; Goals and Ideals. Completed, follow up in 1 year.
2. Earth Day Celebration: Goal, Committee, Location, Date, Time, Activities
  - a. Montessori information table- (Naveen has a Montessori professional-He can't)/Randi? Some games- Stamp game, etc/need Montessori Student Demonstrators: Vicky to supply Montessori equipment
  - b. Make and Takes- Herb Garden, cans , jars, peet pots, Maritza leading this activity.-Donated Jessica Booth/Lisa Andrican
    - i. Maritza to bring Paper for cans wrapping, crayons
    - ii. Leah to get Steve's Nursery for rocks
  - c. Environmental station – facts and give away 50 seedlings, and info. 2 Reps from Sherburn Water & Soil. & bring 50 Seedlings to give away
  - d. Area of food: meat, cheese, buns, juice/water, fruit platter, veggies: Maritza & Leah
  - e. Area for silent auction: Leah & Janelle will gather items and do the set-up/ bid sheets/pens
    1. pop-up greenhouse- Flower House Donated
    2. Two Apple Trees from River's Nursery
    3. 6 ft welcome sign. Tractor & Supply GC
    4. Young Living representative with gift basket
    5. 1 hour massage certificate.
    6. Farm to table basket, eggs seedling cups, etc
    7. Sheet with the auction item listed
    8. Plant & Things Donate a Gorgeous Bird Bath
    9. Janelle- Kids Discovery Basket.... And more
  - f. Box Forts village, etc.,- Men volunteers managing.
  - g. Coloring contest and coloring sheets- Lisa/ Daughter

- h. ER Food Co-op will do Seed Necklaces & Info. for joining Coop; Also Young Living
- i. Box Fort City; Maritza's husbands company will donate boxes & tape

3. Grant Writing: Randi Shapiro, Can we pay for services as an employee...- deferred to next month.

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## Budget/Financing

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1. **FINANCING:** CSP Grant- Application submitted  
Start-up Grants will be awarded and 12 new schools applying at the most.
2. Finally received the Non-profit Tax ID Number  
Then we can get the Duns #, Register for CCR & UFARS Software ( Joe working on)
3. **INSURANCE:** Errors & Omissions: Assured Partners of MN; Insureon- Still holding till next month.
4. **BALANCE:** Angela- Update on Acct. Current Balance: \$389.83
5. **Open a Go Fund Me Acct? Researching possibilities, Leah to check on Spire at bank.**
6. Need of a Treasurer and Secretary
7. Three Rivers Foundation Grant will Open in May for Submissions- Randi?
  - Three Rivers Foundation is an Organization from Three Rivers that do grant for non-profit education group.

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## Staff/Teachers

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1. Employment Practices: **Postpone this entire section till next month.**
- The Board to finalized compensation plans for all staff and ensured they are reasonable: Benefit, vacation, unemployment, pension, etc.-

### Compliance and Reporting:

- Compliance and Reporting
- Designating and submitting information to MDE regarding the Identified Official with Authority (IOWA) for the organization.

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## New Business

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1. Rental sites; Discussion, in the works. Leah/Rocky discuss

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## Committee Needs/Proposals...

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1. Training: Dept. of Ed Bootcamp for Charter School Start-ups: Next one is April **April 26, 2018**  
Registration begins at 7:30 a.m. Session begins at 8 a.m.; session ends by 5 p.m. Who wants to go?
3. Logging your hours of Training. Please report your training sessions/time to Leah and I will record.

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## Announcements

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\*\*\*Enter Announcements: Need lots more actions- Invite Family and Friends to Like our Page\*\*\*

- Like us on Facebook <https://www.facebook.com/threeriversmontessori/>
- Telephone Conference Check-in with David ACNW, \_\_\_\_\_: 5:30pm

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Motion to Adjourn...

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