

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday April 20, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 4/15/2021 | Placed on Website - 4/15/2021

I. CALL TO ORDER by Chairperson: **Chris Castagneri** at **7:02 pm**

II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST

- a. Board members present: **Hannah Scholten, Jonna Duke, Chris Castagneri, Troy Hanson, Lisa Andrican, and Jaclyn Jones**
- b. Board members absent: none
- c. Other attendees: **Rose Bringus**

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA Motion to approve agenda made by **Hannah**, seconded by **Jacklyn**. Unanimous approval (**Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah**)

V. CONSENT AGENDA

1. APPROVAL OF TRM Regular Board Meeting Minutes 3-16-2021
2. APPROVAL OF TRM Special Meeting Minutes

VI. INFORMATION ITEMS

1. Enrollment updates for 2021-2022 **Current enrollment is almost full for each grade level. Some first grade spots are still available. Large waitlist for kindergarten.**
2. Online learning option for current 6th graders/future 7th graders **Still looking into options from Cross Lakes School District online schooling. Waiting for a couple more weeks before a decision will be made.**
3. TRM Newsletter set to debut in July 2021
4. Plan to conduct outdoor play dates for current/new families in summer 2021
5. Color Run sign-up/donation update **About \$1,500 of projected revenue. Deadline to register is April 23. Also, conducting a flower fundraiser where families sell flowers from a brochure.**
6. Mask presentation to Birch Room by Dan Jones
7. Board assurances due **All but one in. Expect another for the lease aid soon. Turn in as soon as possible.**

VII. REPORTS

1. Finance Committee
 - a. March Month End Financials 83 students puts us slightly below budget. Currently getting an additional \$10,000 for Covid relief. Projected to still have our 5% fund balance by the end of the year. Working to obtain cash on hand. Projected to have no cash on hand balance by the end of the year. Going to be paying special education and title fees. Working on getting more grants from the state. Currently using the line of credit. State still owes us \$71,000 dollars. Projected to receive these funds in August or September after the 2020-2021 school year ends.
2. Academic Excellence Committee
 - a. PLC weekly meeting: Focus on Grace and Courtesy in Montessori in April Lead by Rose Bringus and Debbie Hutton
 - b. MCA testing to commence in April/May: Steve Widorski and Bill Hamann to assist in tech needs and training of staff Looking to have these completed by May 26th with 37 students (3rd - 6th grade).
 - c. FastBridge progress monitoring in classrooms Currently using progress monitor and annual testing. Third grade progress monitoring scores presented as an example.

VIII. Public Comments

IX. Discussion Items

1. Building Construction/Expansion Update Currently bought out all tenets from the lower level. Plans created to put three additional classrooms in the lower level.
2. Approval of enrollment structure including sixth classroom. Two options created for enrollment with the sixth classroom. Currently there is a waitlist for kindergarteners. Looking at establishing three K-1, two E1 rooms, and one E2 room. Motion to approve increasing the enrollment spots for kindergarten from 30 to 58 and spots for first grade from 30 to 34 students made by Jonna. Seconded by Troy. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).
3. COVID letter to families from TRM Board - Jaclyn Jones draft
4. Donation amount for website and potential playground signage Looking at options for a donors page and possible signage on the playground.
5. Budget for 2021-22 school year

X. Action Items

1. Approve prior month expenditures
2. Accept prior month financial report
3. Approve revised 2020-2021 budget Motion to approve made by Jonna. Seconded by Troy. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).
4. Consider approval 2021-22 School year budget Motion to approve made by Troy. Seconded by Lisa. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).
5. Consider director authority to approve hiring & offering contracts to staff Motion to approve made by Chris. Seconded by Jonna. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).
6. Predevelopment expense authorization Motion to approve made by Troy. Seconded by Lisa. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).
7. Lease amendment approval Motion to approve made by Troy. Seconded by Lisa. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).

8. Accept resignation of Lisa Andrican as Board Member Motion to approve made by Jonna. Seconded by Chris. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).

XI. REVIEW OF NEXT MEETING AGENDA

1. Date, Time, Location of Next Regular Board Meeting - May 18th, 2021 7:00 p.m.
2. Discussion of Agenda Items

XII. Adjournment Motion to approve made by Troy. Seconded by Hannah. Unanimous approval (Troy, Jacklyn, Jonna, Chris, Lisa, and Hannah).

Board Approved: Motion made to approve meeting minutes made by Troy, seconded by Hannah. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah).