

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Minutes

Tuesday May 18, 2021 at 7:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQQT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687

Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/j/kdHMgZcn5b>

Sent to OW - 5/13/2021 | Placed on Website - 5/13/2021

I. CALL TO ORDER by Chairperson: Chris Castagneri at 7:03pm

II. ROLL CALL AND DECLARATIONS OF CONFLICT OF INTEREST

- a. Board Members Present: Hannah Scholten, Jonna Duke, Chris Castagneri, Troy Hanson, and Jaclyn Jones
- b. Board Members Absent: none
- c. Other Attendees: Rose Bringus, Nalani McCutcheon and Joe Al

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA Motion to approve agenda made by Hannah, seconded by Jonna. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)

V. CONSENT AGENDA

1. APPROVAL OF TRM Regular Board Meeting Minutes 4/20/21
2. APPROVAL OF TRM Special Board Meeting Minutes 5/10/21

VI. INFORMATION ITEMS

1. Enrollment Update for 2021-2022 Still looking for enrollment packets to be turned in. Currently there are eleven open seats in kindergarten and another eight spots total grades (1-6). Possibly add in more students to either fifth or sixth grade depending on how enrollment looks for sixth grade.
2. Summer Camp Update First meeting had by Rose and summer teachers about camp options and dates. Currently, classes would be in the mornings from 8:30am-12:00pm from July 12-15 and 19-22. Still looking into teachers for that program and price to charge.
3. Color Run & Other Fundraising Update We have raised over \$7,400 from recent fundraisers.
4. Board Assurances Due Document needs to be signed and sent back to Rose as soon as possible.
5. 2021-2022 Hiring Update Have hired two E1 teachers (2-3 grade) needing two more teachers for K-1. Have also hired three classroom aids.

6. Accountability Dashboard Environmental projects underway, recycling done in all classes, teacher performance meeting being done, student survey being created to be sent out, FAST testing being done next week.

VII. REPORTS

1. Finance Committee
 - a. April Month End Financials Currently the state has a \$73,000 hold back that will be given back in October or November. Overall, most expenditures are lower than previously predicted. Currently waiting to see if Minnesota will be able to provide funds for free breakfasts and lunches which will save us money on food expenditures.
2. Academic Excellence Committee
 - a. Executive Function All students currently tested on these skills (inhibitory control, cognitive flexibility and working memory. Going forward, students will be tested on these skills twice a year. Average student score is in the 'meets-low' category with a numerical score of 91.

VIII. Public Comments

IX. Discussion Items

1. Building Construction/Expansion Update Team meeting to discuss layout of downstairs floor plan. Working on finding a solution for increased traffic when dropping off and picking up. Currently, the business to the south have had concerns about balls being thrown at the windows and students interrupting them outside the building. Talking about putting up a tall fence and a line of trees. Also, looking into more sound proofing options for between the up and downstairs classrooms.
2. Board Strategic Plan Strategic plans reviewed by group members. Looking at how frequently to use this during the school year.

X. Action Items

1. Approve Prior Month Expenditures Motion to approve prior month's expenditures made by Troy, seconded by Hannah. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
2. Accept Prior Month Financial Report Motion to financial report made by Jonna, seconded by Jacklyn. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)
3. Predevelopment & New Building Expense Authorizations and Board Resolution for Lease Amendment and Documents Related to Closing Approval moved to later meeting.
4. Board Strategic Plan Approval 2021-2022 School Calendar Approval Approval moved to a later meeting.
5. PTO Policy Approval Motion to approve PTO policy made by Troy, seconded by Jacklyn. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)

XI. REVIEW OF NEXT MEETING AGENDA

1. Date, Time, Location of Next Regular Board Meeting - June 15th, 2021 7:00 p.m.
2. Discussion of Agenda Items

XII. Adjournment Motion to adjure tonight's board meeting made by Jonna, seconded by Jacklyn. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)

Board Approved: Motion to approve meeting minutes made by Hannah on June 15, 2021, seconded by Troy. Unanimous approval (Troy, Jacklyn, Jonna, Chris, and Hannah)