

THREE RIVERS MONTESSORI CHARTER SCHOOL

Board Meeting Agenda

Tuesday, May 19th, 2020 at 7:00-8:00 p.m.

Location Zoom Call: (Due to Covid)

+1 312 626 6799 US (Chicago)

Meeting ID: 891 9146 8163

I. CALL TO ORDER was made by Chairperson Leah at 7:08 p.m.

II. II. ROLL CALL

a. Board members present:

Lisa Andrican - here

Troy Hanson - here

Chris Castagnari - here

Leah Studaker - here

b. Board members absent:

Carlo Galeazzi - Not Present

c. Other attendees:

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: "Empowering students to reach their full potential through authentic Montessori learning"

Vision: Through the Montessori method of education and rich outdoor experiential education, Three Rivers Montessori School educates students to be curious and reflective, skilled and creative, empathetic and compassionate.

IV. APPROVAL OF MEETING AGENDA

Leah moved to approve tonight's agenda, Troy Second.

Lisa - Yes

Troy Hanson - Yes

Chris Castagneri- Yes

Leah Studaker- Yes

Unanimous Vote to approve Meeting Agenda

a. **Approve the Special Board Meeting Minutes from 3-10-2020**

Lisa moved to approve these minutes, Leah Second.

Lisa - Yes

Troy Hanson - Yes

Chris Castagneri - Yes
Leah Studake r- Yes
Unanimous Vote to approve

- b. **Approve the Special Board Meeting Minutes from 4-15-2020**

Troy moved to approve these minutes, Leah Second.

Lisa - Yes
Troy Hanson - Yes
Chris Castagneri - Yes
Leah Studaker - Yes
Unanimous Vote to approve

- c. **Approve the Regular Board Meeting Minutes from the 4-21-2020**

Leah moved to approve these minutes, Chris Second.

Lisa - Yes
Troy Hanson - Yes
Chris Castagneri - Yes
Leah Studaker - Yes
Unanimous Vote to approve

- a. **Approve the Special Board Meeting Minutes from the 5-1-2020**

Lisa moved to approve these minutes, Leah Second.

Lisa - Yes
Troy Hanson - Yes
Chris Castagner i - Yes
Leah Studaker - Yes
Unanimous Vote to approve

- b. **Approval the Special Board Meeting Minutes from 5-7-2020**

Troy moved to approve these minutes, Leah Second.

Lisa - Yes
Troy Hanson - Yes
Chris Castagneri - Yes
Leah Studaker - Yes
Unanimous Vote to approve

- c. **Approve the Special Board Meeting Minutes from 5-14-2020**

Chris moved to approve these minutes, Troy Second.

Lisa - Yes
Troy Hanson - Yes
Chris Castagneri - Yes
Leah Studaker - Yes
Unanimous Vote to approve

V. DECLARATION OF CONFLICTS

Lisa Andrican - None Declared
Troy Hanson - None Declared

Chris Castagneri - None Declared
Leah Studaker - None Declared

VI. NEW BUSINESS

Personnel Committee

- a. Special Education Teacher Update - Therese: Qualified candidate in the works

- b. Lead Teacher/E2 Teacher Update - Therese: Lead actively looking, Hannah moving to E2

Lisa motioned to accept offering the E2 position for Hannah Scholton, Leah Second.

Lisa - Yes

Troy Hanson - Yes

Chris Castagneri - Yes

Leah Studaker - Yes

Unanimous Vote to approve Hannah as the E2 Teacher

E1

Offered to Meg Hanson the E1 position, has Montessori experience.

Troy motioned to accept offering the E1 position for Meg Hanson, Leah Second.

Lisa - Yes

Troy Hanson - Yes

Chris Castagneri - Yes

Leah Studaker - Yes

Unanimous Vote to approve Meg as the E1 Teacher

Budget/Finance Committee

- a. Finance Update
No further updates this week.

Academic Excellence Committee

- a. Special Education Director access in EDIAM approval (IOWA) - Therese Update

Building Development

- a. Arrival & Dismissal Plan - Therese Postponed till next meeting
- b. Inspection Level II - Soil Boring Env. Testing \$8k - Leah, required due to previous use
- c. Final Plan - Leah

Student Enrollment

- a. Update - Therese 98 on list, 85 full packets turned in
Will start marketing from the plan in place.

ACNW

- a. RTO Update from Leah, city approved the Conditional Use Permit

VII. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Regular Board Meeting – June 16 , 2020, at 7 p.m
- b. Discussion of Agenda Items
Training, location update, teachers

IX. MOTION TO ADJOURN by Chairperson Leah, Chris Second, at 7:40 p.m.

Lisa - Yes
Troy Hanson - dropped call
Chris Castagneri - Yes
Leah Studaker - Yes
Unanimous Vote to approve

13D.04 NOTICE OF MEETINGS.

Subd. 2. **Special meetings.** (a) For a special meeting, except an emergency meeting or a special meeting for which a notice requirement is otherwise expressly established by statute, the public body shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the public body, or if the public body has no principal bulletin board, on the door of its usual meeting room. (b) The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings with the public body. This notice shall be posted and mailed or delivered at least three days before the date of the meeting. (c) As an alternative to mailing or otherwise delivering notice to persons who have filed a written request for notice of special meetings, the public body may publish the notice once, at least three days before the meeting, in the official newspaper of the public body or, if there is none, in a qualified newspaper of general circulation within the area of the public body's authority. (d) A person filing a request for notice of special meetings may limit the request to notification of meetings concerning particular subjects, in which case the public body is required to send notice to that person only concerning special meetings involving those subjects. (e) A public body may establish an expiration date for requests for notices of special meetings pursuant to this subdivision and require refiling of the request once each year. (f) Not more than 60 days before the expiration date of a request for notice, the public body shall send notice of the refiling requirement to each person who filed during the preceding year.

Emergency meetings are described specifically in MN §13D.04:

Subd. 3. **Emergency meetings.** (a) For an emergency meeting, the public body shall make good faith efforts to provide notice of the meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number. (b) Notice of the emergency meeting shall be given by telephone or by any other method used to notify the members of the public body. (c) Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the members. (d) Notice shall include the subject of the meeting. Posted or published notice of an emergency meeting is not required. (e) An "emergency" meeting is a special meeting called because of circumstances that, in the judgment of the public body, require immediate consideration by the public body. (f) If matters not directly related to the emergency are discussed or acted upon at an emergency meeting, the minutes of the meeting shall include a specific description of the matters. (g) The notice requirement of this subdivision supersedes any other statutory notice requirement for a special meeting that is an emergency meeting

