

# THREE RIVERS MONTESSORI CHARTER SCHOOL

## Board Meeting Minutes

Tuesday, June 16th, 2020 at 7:00-8:00 p.m.

Location Zoom Call: (Due to Covid)

+1 312 626 6799 US (Chicago)

Meeting ID: 897 8437 8612

**I. CALL TO ORDER:** Leah Studaker at 7:00 p.m.

### **II. ROLL CALL**

a. I will take roll call of Board members present:

Lisa Andrican

Carlo Galeazzi

Chris Castagneri

Leah Studaker

Vote Total:

b. Board members absent:

Troy Hanson

c. Other attendees:

Therese Zadnik-Klecker

### **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

*Mission: "Empowering students to reach their full potential through authentic Montessori learning"*

*Vision: Through the Montessori method of education and rich outdoor experiential education, Three Rivers Montessori School educates students to be curious and reflective, skilled and creative, empathetic and compassionate.*

### **IV. APPROVAL OF MEETING AGENDA**

Consider motion to approve tonight's meeting. Carlo motioned to approve tonight's agenda, 2nd by Lisa.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**a. Approve the Minutes for the TRM 5/19/20 Special Board Meeting- Chris**

Lisa motioned to approve 5/19/20 meeting minutes, 2nd by Chris.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**b. Approve the Minutes for the TRM 5/29/20 Special Board Meeting- Chris**

Leah motioned to approve 5/29/20 meeting minutes, 2nd by Lisa.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**c. Approve the Minutes for the TRM 6/11/20 Emergency Board Meeting - Chris**

Leah motioned to approve 6/11/20 meeting minutes, 2nd by Chris.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**V. DECLARATION OF CONFLICTS**

Lisa Andrican None Declared

Carlo Galeazzi None Declared

Chris Castagnari None Declared

Leah Studaker None Declared

**VI. NEW BUSINESS**

**Personnel Committee**

**a. Special Education Teacher Update-Therese**

**Consider the hire recommendation of the Special Ed Teacher**

Teacher hired, 20 years experience, charter experience in k-8 setting

Lisa motioned to approve hiring Denise Troe as special ed teacher, 2nd by Leah.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**b. Lead Teacher - Therese**

**Consider approving the hire recommendation of the Personnel Committee**

Teacher hired, 23 years experience in Montessori, masters degree, licensed.

Carlo motioned to approve hiring lead Montessori teacher, 2nd by Leah.

Lisa Andrican in favor

Carlo Galeazzi in favor

Chris Castagneri in favor

Leah Studaker in favor

All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**Budget/Finance Committee**

**a. Finance Update- Budget - No updates**

- b. **Consider Before & Aftercare Cost/Registration Packet** - (Tabled until July meeting)
- c. **Consider the kitchen budget** - Therese reviewed: Budget is currently \$35,000, currently spending is at \$20,000 in spending for the kitchen, figuring out a few things with architects regarding the salad bar and other items.

**Academic Excellence Committee**

- a. **Consider adopting Student Handbook**- Lisa reviewed Policy, discussed parent signatures & recommendation  
 Lisa motioned to approve the Student Handbook with adding the parent acceptance signature area, 2nd by Carlo.  
     Lisa Andrican in favor  
     Carlo Galeazzi in favor  
     Chris Castagneri in favor  
     Leah Studaker in favor  
     All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion
  
- b. **Consider Crisis Management Policy**- Leah reviewed highlights and recommendation  
 Leah motioned to approve the Crisis Management Policy, 2nd by Carlo.  
     Lisa Andrican in favor  
     Carlo Galeazzi in favor  
     Chris Castagneri in favor  
     Leah Studaker in favor  
     All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion
  
- c. **Consider Students Safety Transportation Policy**- Therese reviewed highlights and recommendation  
 Leah motioned to approve the Students Safety Transportation Policy, 2nd by Chris.  
     Lisa Andrican in favor  
     Carlo Galeazzi in favor  
     Chris Castagneri in favor  
     Leah Studaker in favor  
     All in Favor: 4/ Opposed: 0 /Unanimous Approval of Motion

**Building Development**

- a. **Arrival & Dismissal Plan** - (Tabled until July meeting)
- b. **Final Plan** - Leah updated; Closing Thursday; minor tweaks to the plan only outstanding issues are bathrooms in 2 of the classrooms, waiting to see if we have the money for those and final kitchen plan
- c. **Closing on the Building Date** - Leah: Will close Wednesday, 6/17/2020
- d. **Construction Update** - Thursday construction will officially start, tear down first.

**Student Enrollment**

- a. **Update** - Therese: 82 Total packets, 17 on waitlist, full (18) K, full 1st, full 2nd, 9 in 3rd, 7 in 4th, full in 5th, 3 in 6th
- b. **Marketing Update** - Chris: Banners, yard signs come this week, facebook producing great results, will continue that activity, still working on newspaper article(s) with editor, will post Montessori information and public relations about the education philosophy.

**OW- Authorizer**

- a. **RTO Update** - Leah: TRM received full approval from Osprey Wilds, continuing to check in and follow up with any and all questions.

**VII. REVIEW OF NEXT MEETING AGENDA**

- a. Date, Time & Location of next Board Meeting – July 21st, 2020, at 7:00 pm
- b. Discussion of Agenda Items, send to Leah if you have them.

**IX. MOTION TO ADJOURN** by Chairperson Leah at 8:03 p.m.

Leah motioned to adjourn, Carlo second, motion carried.

Approved: 8/18/20