

# BOARD MEETING MINUTES

TRM Minutes

July 10, 2018 | 6pm | Call to order

Leah Studaker, Rocky Martin, Lisa Andrican, Angela Guse, Chris Castagneri (Maritza on Vacation)

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## Next meeting:

**\*\*\*Tuesday August 21st, 2018 | 6-8 at the Elk River Perkins\*\*\***

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## Approval of Last Months Meeting Minutes

1. The minutes need to be read from the June 15th meeting and approved.  
Motion to approve June meeting minutes. Rocky Motioned to approve, Lisa A. seconds the motion. All approve.

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## Board

1. Board Team Building Activity: One Positive

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## Budget/Financing

1. FINANCING:
  - a. Three Rivers Foundation Grant Application. Please review and get comments back to Rocky.
2. BALANCE: Angela- Update on Acct. Current Balance: \$1064.83
  - a. PO Box is due, Angela to see if this can be free for the time we missed due to Post office error. If not free, then we will get the PO box until we have an office location.
  - b. Motion to renew the P.O. Box only for the next 6 months, Lisa seconds, all approve.
3. Open a Go Fund Me Acct? Chris can research this option.  
Chris will set up the Facebook donation account on our website. Angela to provide the checking info. to Chris.
2. Develop Audit Controls/Financial Policies & Approve
  - a. Joe already has this, need training on this topic from Joe.
5. Location Option A: Tentative Agreement; Need to meet and get more details regarding actual space design- Leah & Rocky w/ Joes guidance, bring to board when ready.

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## New Business

1. New Announcements
2. **Grant Writing: Three Rivers Community Foundation Grant- Due July 15!!!!**  
**Rock & Leah worked on it; Please review.**

Motion to submit the grant application- Lisa. Seconded by Rocky, all approve.

3. Board Member Ideas for Fundraising

- a. Raffles on the Web/FB/Website; Apex Fun Run at a Community Event the Elk River Fest;
- b. Potential for a kids event sponsorship at the Elk River Fest- kids talent show or something like that. Other ideas are the Ice cream bar, or the herb garden idea.
- c. Sherburne County fair parade 7/21-10 am, Lisa makes motion to enter in the parade and hand out cards and gifts (candy, stickers, etc). Rocky to do white T- shirts with the school logo for the walkers. Seconded by Maritza. All approve
- d. Battle of the Bands; Kids Bingo Night; Craft/Organic/Conservation Fair; Sponsor something at the Taste of ER; link on Website/FB for Gift Giving w/a link right to our Bank- To promote our Sponsors; Beer/Wine Tasting; Company Donation Matching Gifts; Give to the Max Day- GiveMN, Nov.15th- Register? Chris?

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### Staff/Teachers/Classroom

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1. Employment Practices. The Board to finalized compensation plans for all staff and ensure they are reasonable: Benefit, vacation, unemployment, pension, etc. Discussion/Ideas... next month
2. Decide on the two Testing Methods: Benefits etc. Motion to use the NWEA for grades 2 and 3 in the Fall and MCA in the spring for 3<sup>rd</sup> and up. Motioned by Lisa, Angela Seconds, all approved.

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### Committee Needs/Proposals...

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1. Training: ACNW Please register for Training Aug 1-3; Must register by July 20.
2. Logging your hours of Training. Please report your training sessions/time to Leah and I will record.

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### Announcements

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\*\*\*Enter Announcements: Need lots more actions- Invite Family and Friends to Like our Page\*\*\*

- Like us on Facebook <https://www.facebook.com/threeriversmontessori/>
- Telephone Conference Check-in with David ACNW- TBD

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