

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, July 19, 2022 at 6:00 p.m.

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQQT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago)

+1 929 436 2866 US (New York)

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Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/u/kdHMgZcn5b>

Sent to OW - 7/14/2022 | Placed on Website - 7/14/2022

I. CALL TO ORDER by Chairperson:

II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST

1. Board Members Present + Declarations: **Chris**

Castigner, Sara Maravelas, Shanny Snyder, Tim Eilrich and Lindsay Tilley

2. Board Members Absent: **Amanda Johnston and Angie**

3. Other Attendees: **Hannah Scholten, Abbie Eilrich, Antonio K, Jonna Duke, LWA accounting**

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA

1. ACTION ITEMS:

a. APPROVAL: Tonight's Meeting Agenda Tim made a motion, Shanny 2nd.

VIII. PUBLIC COMMENTS – move to position number 1 for tonight's meeting

1. Hannah Scholten – 5th grade seat – Montessori certification

V. CONSENT AGENDA

1. ACTION ITEMS:

a. APPROVAL: TRM Emergency Board Meeting Minutes 5/26/2022 Tim made a motion, Shanny 2nd, no further discussion.

Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

b. APPROVAL: TRM Regular Board Meeting Minutes 6/21/2022 Tim made a motion, Shanny 2nd, no further discussion.

Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

c. APPROVAL: TRM Emergency Board Meeting Minutes 6/23/2022 Shanny made a motion, Tim 2nd, no further discussion.

Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

d. APPROVAL: TRM Special Board Meeting Minutes 7/11/2022 Tim made a motion, Shanny 2nd, no further discussion.

Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

VI. INFORMATION ITEMS

1. Enrollment Update: Pathfinders program, enrollment projection for the Fall Antonio- data is from June and July for Pathfinders. Averaging about 18 students in June. Right about 15 students for July as of now. Enrollment update is about 175. Waitlist is heavy on K/1. About 72 on the waitlist currently.

2. Osprey Wilds Formal Complaint Investigation MDE and Osprey Wilds- complaint on an employee that is no longer with us. Elk River Police was notified as well and have a copy of the complaint. Waiting on a follow up from MDE and Osprey Wilds.

3. Sped Update: SPED training plan for 22'-23' School Social worker termed. School Sped teacher termed. Looking to fill.

4. Building Update: Projects and facilities update New lower level door installed. Keypads added. Security access card being installed. Stairwell is almost complete. Safety and security walkthrough done with Antonio and Elk River police. The police department is recommending A.L.I.C.E training. Antonio to do assemblies with the students to better understand these new trainings/procedures.

5. Playground Update: Projects update Playground equipment has been fixed. New mulch has been added. Mowing is biweekly as of now. Planning to reseed in the fall.

6. Staffing Update: Current open positions and newly filled positions One current position open for food service. One social worker position available. Emily Garrett has been offered a position for behavior interventionist. Five Para jobs available. Executive Assistant position offered to Jonna Duke and she has accepted!

7. Summer Programs: Pathfinders budget update and proposed fee change June budget for pathfinders was \$1,362.00 in revenue. Recommending increasing rates to be about the same as ISD 728. No changes to the summer program this year. Looking for the fall school year to implement this.

Presentation Linked Here

VII. REPORTS

1. Finance Committee Lisa from LWA accounting-

a. June Month End Financials

i. ACTION ITEM: Approve Prior Month Expenditures Tim made a motion, Shanny 2nd, no further discussion. Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

ii. No Financials this Month

b. CSP Grant Update

c. Possible ERC Application Overview Antonio presented.

i. The ERC is a refundable payroll tax credit for wages paid and health coverage provided by an employer whose operations were either fully or partially suspended due to a COVID-19-related governmental order or that experienced a significant reduction in gross receipts.

IX. DISCUSSION ITEMS

1. Executive Director Prior Contract Pay Started on July 1. Antonio did some work prior to that July 1 start date. Need motion to allow Jonna (whom was the interim) to approve the hourly wages to compensate Antonio for the hours done before the July 1 start date.

2. Strategic Planning Session Late August to do a Board strategic planning meeting.

3. Board Training **New board members need to have this requirement done within 6 months of being on the board.**

a. Before Deadline

b. Osprey Training August

X. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - August 16, 2022 6:00 p.m.

2. Agenda Items Request or Send to Board Chair

XI. ADJOURNMENT **Lindsay made motion, Shanny 2nd, no further discussion.**

Approved by, Shanny Snyder, Tim Eilrich, Sara Maravelas, Lindsay Tilley and Chris Castigneri

Board Approved: Angie Johnson motioned to approve the 07/19/2022 TRM Special Board Meeting Minutes. Shanny seconded the motion. No Discussion. Shanny, Angie, Tim, Lindsey, and Chris approved the motion. Unanimous Vote, Motion Carried.