

# BOARD MEETING MINUTES

## TRM Agenda

Sept. 18th, 2018 | 6:00pm | Call to order

Attendees: Leah Studaker, Joe Aliperto, Rocky Martin, Rose Bringus, Janell Johnson Thiele, Chris Castagneri, Angela Guse, Lisa Andrican

### Next meeting:

**\*\*\*Tuesday Oct. 16th, 2018 | 6-8 at the Elk River Perkins\*\*\***

### Approval of Last Months Meeting Minutes

1. The minutes are read from the Aug. 21st meeting and approved.
  - a. Rocky motion to approve August minutes and Chris seconds.

### Board

1. Board Team Building Activity: One Positive & New News
2. Leah & Lisa Toured Montessori Training Facility: Discussed [www.montessoricentermn.org/montessori-training-programs/primary-training](http://www.montessoricentermn.org/montessori-training-programs/primary-training)

### Grant writing:

Options- Wildflower grant writer, Sandstone grantwriter, board to do it. Leah to check on these options  
Motion to have board committee to begin work on the next Grant- Maritza, Lisa seconds, motioned approved

Committee for grant writing- Leah, Rocky, Sonia (Montessori expert) Plan is to break the grant doc into sections or components and have individuals take each piece and then come back together.

### Budget/Financing

1. FINANCING:
  - a. Three Rivers Foundation Grant Application; Results Review: Areas to address- Attached to our Pkt-. Discuss reviews...
  - b. New Application for CSP Grant Sept. 2018- No date given yet.
2. BALANCE: Angela- Acct. Current Balance: \$1064.83
3. Motion to approve to open a Go Fund Me Acct: Maritza motion, Angela seconds, all in favor-motion passed. Chris to open the account by next Board meeting.
4. GIVE TO THE MAX DAY: November 15<sup>th</sup>, registration required. Chris will register the school. \$25k goal.
5. Target SHIPT- get \$50 off membership to sign up and 3% from every order. Leah registered the school, Chris to put this on the website. Blast from Facebook.
6. Three Rivers Foundation Grant- Rocky to check out.
7. Develop Audit Controls/Financial Policies & Approve. Leah & Rocky & Joe need to work on Budget in order to plan better for Grant Application. Dates:
8. Location Option A: Tentative Agreement/Working on the exact plan for Site Option A Site. Discussion regarding the necessity of having a CSP Option & Strickly Fundraising Option B Site.

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## New Business

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1. **New Announcements: Need for new members-Maritza to possibly place adds again.**
  - a. **Motion to approve Janell Johnson Thiele to the board, Rocky, Lisa seconds, all approves. Welcome Janell.**
2. **Board Member Ideas for Fundraising**
  - a. **Raffles on the Web/FB/Website; Apex Fun Run at a Community Event the Elk River Fest; Battle of the Bands; Kids Bingo Night; Craft/Organic/Conservation Fair; Sponsor something at the Taste of ER; link on Website/FB for Gift Giving w/a link right to our Bank- To promote our Sponsors; Beer/Wine Tasting; Company Donation Matching Gifts; Register for Give to the Max -Day- Chris? We need to create a couple teams and then each take the lead/co-chair for one. To think about and present in the next 2 months.**
3. **Fall Wine Tasting- Leah presents a few options**
4. **POUR- get wine, beer, 4 course meal and entertainment. Tickets are \$80 each. Each board person to sell 4 sets of tickets plus for them and significant other. Motion to move forward with this event on 11/29 at POUR- Lisa, Maritza seconds, all approves. Date Night flyer to be made by Chris/Leah is chairing. Tickets and flyer available by next Friday.**

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## Staff/Teachers/Classroom

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1. **Employment Practices. The Board to finalized compensation plans for all staff and ensure they are reasonable: Benefit, vacation, unemployment, pension, etc. Discussion/Ideas...Postponed for now**
2. **Getting a Early Educator on our team, can assist us in the CSP Grant- Rose/Sonia?**

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## Committee Needs/Proposals...

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1. **Training: Charter School Bootcamp- Please register for Training Sept 26<sup>th</sup> through MN Dept. of Education; Register ASAP. 8am-1pm**
2. **Logging your hours of Training. Please report your training sessions/time to Leah and I will record.**
3. **Joe to do financial training- Next board meeting 10/16 last half of board meeting. Board meeting starts at 6pm training. 7:30 starts board meeting. Motion to add this to the board meeting on 10/16- Roche, Angela seconds, all approve.**
4. **ACNW Required Training Required Date: Fri & Sat, November 9-10th; Register asap- 1st 2 are free**
5. **Farm to table grant is opening. Leah to reach out to a consultant grant writer to write**  
<https://goo.gl/forms/0LjC3piOS3CFtIPw2>

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## Announcements

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\*\*\*Enter Announcements: Need lots more actions- Invite Family and Friends to Like our Page\*\*\*

- **Like us on Facebook** <https://www.facebook.com/threeriversmontessori/>
- **Telephone Conference Check-in with David ACNW: TBD : 5:30 pm: ER Library**
- **Motion to close meeting- Chris, Roche seconds.**

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