

# THREE RIVERS MONTESSORI CHARTER SCHOOL

## Special Board Meeting Minutes

**Friday, May 1st, 2020 at 4:00-5:00 p.m.**

**Location Zoom Call: 1 312 626 6799 (Chicago)**

**Meeting ID: 870 7490 6091**

**I. CALL TO ORDER** was made by Chairperson : Leah Studaker at 4:00 p.m.

## **II. ROLL CALL**

a. Board members present:

Lisa Andrican

Troy Hanson

Carlo Galeazzi

Chris Castegnari

Leah Studaker

b. Board members absent:

Therese Zadnik-Klecker

c. Other attendees:

Erin Anderson

Nalani McCutcheon

Joe Aliperto

## **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

Leah Read Aloud

## **IV. APPROVAL OF MEETING AGENDA-**

**Motion to tonight's Meeting Agenda Troy:   Seconds the Motion: Lisa**

Lisa Andrican

Troy Hanson

Carlo Galeazzi

Chris Castegnari

Leah Studaker

All in Favor: 5 Opposed: 0 /Unanimous Approval of Motion

## V. DECLARATION OF CONFLICTS

Does anyone have any conflicts with regards to tonight's agenda topics or items?

Lisa Andrican - Declared None  
Troy Hanson - Declared None  
Carlo Galeazzi - Declared None  
Chris Castegnari - Declared None  
Leah Studaker - Declared None

## VI. NEW BUSINESS

### Personnel Committee - Therese Presented

- a. Chemical Use Policy - Therese Presented

**Motion to approve: Lisa    Seconds the Motion: Chris**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

- b. Harassment & Violence Policy - Therese Presents

**Motion to approve: Lisa    Seconds the Motion: Chris**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

### Governance/Accountability Committee

- c. Nepotism Policy - Review - Therese Presented

**Motion to approve: Troy    Seconds the Motion: Carlo**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 /Unanimous Approval of Motion

**Budget/Finance Committee**

- d. Purchasing of Group Health Insurance Policy - Troy Presented

**Motion to approve: Leah    Seconds the Motion: Carlo**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 /Unanimous Approval of Motion

- e. Purchasing Policy - Therese Presents

**Motion to approve: Troy    Seconds the Motion: Leah**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 /Unanimous Approval of Motion

- f. Health & Dental Quotes for 2020-21 - Therese Presents

**Motion to approve the HealthPartners 100-40 Gold Open Access  
Health Insurance Plan: by Leah    Seconds the Motion: Troy**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve

Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

**Motion that the school covers 75% of the single employee cost of the approved health plan. Plan: by Troy    Seconds the Motion: Leah**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

**Motion to approve the Open Open Access Dental Plan from HealthPartners Plan: by Troy    Seconds the Motion: Leah**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

**Motion to approve the school will cover 75% of single coverage for the Open Access Dental Plan from HealthPartners Plan: by Carlo    Seconds the Motion: Troy**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

g. 5 yr. Budget Projection for 84 & Budget Projections for 90 Students - Joe Presents

Discussed at length  
Need to continue clarification and discussion at

Leah & Troy suggest to review again at the next Finance Meeting & Bring final budgets to the next special board meeting.

**Academic Excellence Committee**

- h. Student Attendance Policy - Lisa Presented  
Need to ill review again at the next board meeting.
- i. Student Discipline Policy - Carlo Presented

**Motion to approve with changes recommended by Lisa BCD last sentence change 'or' to 'to': Seconds the Motion: Carlo**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 /Unanimous Approval of Motion

- j. Recommendation of Director - Chris Presented

**Motion to approve candidate B by Chris Seconds the Motion: Carlo**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 /Unanimous Approval of Motion

- k. Recommendation of Offer Letter - Chris Presented

**Motion to approve: Troy Seconds the Motion: Lisa**

Lisa Andrican - Approve  
Troy Hanson - Approve  
Carlo Galeazzi - Approve  
Chris Castegnari - Approve  
Leah Studaker - Approve

All in Favor: 5 / Opposed: 0 / Unanimous Approval of Motion

I. Building Updates - Leah Presents

1. Appraisal was completed yesterday- Thursday
2. Inspection Done yesterday- Thursday
3. Therese received the Finishing Board from the Architect & Designer- we can pass around
4. Cons. Bids: in but still being reviewed by Ten Square & CSDC
5. City Planning & Commission Board - Approved our CUP Application to move on to the City Council Meeting on May 18, 2020.; 3 Conditions:
  - 1) If we ever want to expand, we must put forth a new CUP Application
  - 2) Can't have cars clogging up Yale Street; must have a clear plan to keep drop off and pick-up off streets
  - 3) All construction improvements/changes must be approved by City Inspections etc.

VII. REVIEW OF NEXT MEETING AGENDA

- a. Date, Time & Location of next Board Meetings –  
Special Board Meeting Thursday, May 7, 8:00 p.m.  
May 12, 2020, at 7pm Reg. Board Meeting May 19, 2020

- b. Discussion of Agenda Items:

IX. MOTION TO ADJOURN by Chairperson Leah Studaker; Seconds: Carlo at 5:24 p.m.

13D.04 NOTICE OF MEETINGS.

Subd. 2. **Special meetings.** (a) For a special meeting, except an emergency meeting or a special meeting for which a notice requirement is otherwise expressly established by statute, the public body shall post written notice of the date, time, place, and purpose of the meeting on the principal bulletin board of the public body, or if the public body has no principal bulletin board, on the door of its usual meeting room. (b) The notice shall also be mailed or otherwise delivered to each person who has filed a written request for notice of special meetings with the public body. This notice shall be posted and mailed or delivered at least three days before the date of the meeting. (c) As an alternative to mailing or otherwise delivering notice to persons who have filed a written request for notice of special meetings, the public body may publish the notice once, at least three days before the meeting, in the official newspaper of the public body or, if there is none, in a qualified newspaper of general circulation within the area of the public body's authority. (d) A person filing a request for notice of special meetings may limit the request to notification of meetings concerning particular subjects, in which case the public body is required to send notice to that person only concerning special meetings involving those subjects. (e) A public body may establish an expiration date for requests for notices of special meetings pursuant to this subdivision and require refiling of the request once each year. (f) Not more than 60 days before the expiration date of a request for notice, the public body shall send notice of the refiling requirement to each person who filed during the preceding year. Emergency meetings are described specifically in MN §13D.04.

Subd. 3. **Emergency meetings.** (a) For an emergency meeting, the public body shall make good faith efforts to provide notice of the meeting to each news medium that has filed a written request for notice if the request includes the news medium's telephone number. (b) Notice of the emergency meeting shall be given by telephone or by any other method used to notify the members of the public body. (c) Notice shall be provided to each news medium which has filed a written request for notice as soon as reasonably practicable after notice has been given to the members. (d) Notice shall include the subject of the meeting. Posted or published notice of an emergency meeting is not required. (e) An "emergency" meeting is a special meeting called because of circumstances that, in the judgment of the public body, require immediate consideration by the public body. (f) If matters not directly related to the emergency are discussed or acted upon at an emergency meeting, the minutes of the meeting shall include a specific description of the matters. (g) The notice requirement of this subdivision supersedes any other statutory notice requirement for a special meeting that is an emergency meeting.