

# THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Monday, October 16th, 2023 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330

Sent to OW - 10/11/2023 | Placed on Website - 10/11/2023

Approved on 11/21/2023

**I. CALL TO ORDER** by Chairperson: Call to order at 6:04pm Monday October 16th, welcome everybody

## **II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST**

1. Board Members Present + Declarations: Cassie Zezulka, no conflicts; Nikki Patterson, no conflicts; Brooke, no conflicts; Chris Castagneri, no conflicts; Josh Green, no conflicts
2. Board Members Absent: Lydia Skadberg, Tim Eilrich
3. Other Attendees: Antonio Kuklok, Ex-Officio; Tim, evaluator for Osprey Wilds, independent contractor; Anna Nation, Director of Teaching and Learning; Mindy Wachter, Bergan KDV

## **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

## **IV. APPROVAL OF MEETING AGENDA**

1. **ACTION ITEMS:**
  - a. APPROVAL: Tonight's Meeting Agenda
    - i. Motion to Approve: Brooke Blomker
    - ii. Motion Seconded: Josh Green
    - iii. Discussion: None
    - iv. Vote: Unanimous, Motion Carried

## **V. CONSENT AGENDA**

1. **ACTION ITEMS:**
  - a. APPROVAL: TRM Regular Board Meeting Minutes 09/19/23
    - i. Motion to Approve: Brooke Blomker
    - ii. Motion Seconded: Josh Green
    - iii. Discussion: None
    - iv. Vote: Unanimous, Motion Carried
  - b. APPROVAL: Attendance Policy
    - i. Motion to Approve: Brooke Blomker
    - ii. Motion Seconded: Josh Green
    - iii. Discussion: None
    - iv. Vote: Unanimous, Motion Carried
  - c. APPROVAL: Updated Non-Discrimination Policy
    - i. Motion to Approve:
    - ii. Motion Seconded:
    - iii. Discussion:
    - iv. Vote: Tabled, bring back in November after adding language about pregnant employees
  - d. APPROVAL: Updated Student Withdrawal Policy

- i. Motion to Approve: Josh Green
  - ii. Motion Seconded: Nikki Patterson
  - iii. Discussion: None
  - iv. Vote: Unanimous, Motion Carried
- e. APPROVAL: 2022-2023 Combined World's Best Workforce & Annual Report
- i. Motion to Approve: Brooke Blomker
  - ii. Motion Seconded: Cassie Zezulka
  - iii. Discussion: None
  - iv. Vote: Unanimous, motion carried

## VI. PUBLIC COMMENTS

None

## VI. FINANCE COMMITTEE

- a. September Month End Financials
  - i. **ACTION ITEM:** Approve Prior Month Financial Report
    - 1. Motion to Approve: Josh Green
    - 2. Motion Seconded: Brooke Blomker
    - 3. Discussion: None
    - 4. Vote: Unanimous vote, motion carried
  - ii. **ACTION ITEM:** Approve Prior Month Expenditures
    - 1. Motion to Approve: Brooke Blomker
    - 2. Motion Seconded: Josh Green
    - 3. Discussion: None
    - 4. Vote: Unanimous, motion carried
- b. Financial Audit Presentation
  - i. **ACTION ITEM:** Approve FY 23 Financial Audit
    - 1. Motion to Approve: Nikki Patterson
    - 2. Motion Seconded: Cassie Zezulka
    - 3. Discussion: None
    - 4. Vote: Unanimous, motion carried

## VII. INFORMATION ITEMS

1. Enrollment Update
2. Staffing Update
3. NWEA Map Fall Testing Update
4. Academic Update with Anna Nation

## IX. DISCUSSION ITEMS

1. Policy Reviews
  - a. Chemical Use and Abuse Policy - Add Brooke's notes and contact Kara regarding the process if we don't implement testing language
  - b. Board Member Code of Ethics Policy - Add in TRM Board values language
  - c. Board Reflection Policy - Add in TRM Board values language; change Audubon to Osprey on final bullet point
2. Montessori Training - Discussion around the realities of training. Teacher board members spoke and gave their perspectives on the difficulties of training while teaching. Board agreed this would continue to be an ongoing discussion.
3. PreK/Children's House: Have a teacher and materials, board vote to move forward for the 23'-24' SY
  - a. **ACTION ITEM:** Approve the start of a children's house for the 23-24 SY as long as we have 10 participants: Chris declares she does work for another preschool

in town and may pose a conflict of interest. Chris has chosen to abstain from this vote.

- i. Motion to Approve: Nikki Patterson
- ii. Motion Seconded: Cassie Zezulka
- iii. Discussion: None
- iv. Vote: All in favor except Chris Castagneri who has abstained. The motion passes.

#### **X. REVIEW OF NEXT MEETING DATE**

1. Date, Time, Location of Next Regular Board Meeting - Tuesday, November 21st, 2023 **6:00 p.m.** Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair

#### **XI. ADJOURNMENT**

1. **ACTION ITEM:** Motion to Adjourn
  - a. Motion to Approve: Nikki Patterson
  - b. Motion Seconded: Brooke Blomker
  - c. Discussion: None
  - d. Vote: Unanimous, motion carried, meeting adjourned at 8:21pm