

## THREE RIVERS MONTESSORI CHARTER SCHOOL

Emergency Board Meeting Agenda

December 7th, 2023 at 6:30 p.m.

@ Three Rivers Montessori School (Lydia Skadberg online at St. Michael Middle School)

17267 Yale St NW, Elk River, MN 55330

Sent to OW - 12/06/2023 | Placed on Website - 12/06/2023

Approved On: 12/19/2023

**I. CALL TO ORDER** by Chairperson: Chris Castagneri at 6:30pm

### **II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST**

1. Board Members Present + Declarations: Brooke Blomker, no conflicts; Nikki Patterson, no conflicts; Josh Green, no conflicts; Lydia Skadberg, no conflicts; Chris Castagneri, no conflicts
2. Board Members Absent: Tim Eilrich
3. Other Attendees: Anna Nation, Director of Teaching & Learning; Paige Lundeen, Children's House Guide; Antonio Kuklok, Ex Officio

### **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

### **IV. APPROVAL OF MEETING AGENDA**

1. **ACTION ITEMS:**
  - a. **APPROVAL:** Tonight's Meeting Agenda
    - i. Motion to approve: Brooke Blomker
    - ii. Second: Lydia Skadberg
    - iii. Further Discussion: None
    - iv. Vote: Unanimous, motion carried

### **V. DISCUSSION ITEMS**

1. Opening of Children's House Preschool Program with only lead teacher Paige Lundeen and 4 students who have applied

**Proposal:** Open the Children's House January 2nd as planned with only Paige and no Educational Assistant for the time being. Once we get to 10 students an assistant would be added.

Paige Lundeen at ½ the year salary is: \$26,400.00

W/TRM paid employment benefits she is at: \$30,790.00

3 children registered at the extended day rate of \$1,050.00 to total: \$15,750.00

1 child registered at the school day rate of \$900.00 to total: \$4,500.00

Paige's Salary	-\$30,790.00
Parent fees collected	+\$20,250.00
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Equals	-\$10,540.00 Deficit

Additional \$20,000.00 to add an assistant w/ full benefits so would need to get to 4 additional children at the extended day rate of \$1,050 for a total of 8 students or 5 students at the school day rate of \$900 for a total of 9 students. We would look at numbers and add an assistant when we can be in the black to do it.

Discussion centers around running at a deficit and the cost versus benefits of starting under the original 10 students we thought we had. Question posed as to where the additional 6 that committed went and clarification was made as to rate being charged as a factor as well as hours of the program.

a. **APPROVAL:**

- i. Motion to approve: Brooke Blomker
- ii. Second: Nikki Patterson
- iii. Further Discussion: None
- iv. Vote: Unanimous, motion carried

2. If approved, stipend agreement for ED for additional enrollment

Discussion around equity of giving the ED a discount without a full discount program for all employees in place. Noted that this is a temporary discount for only the 2023-2024 school year to be included in the motion and the understanding that a tuition discount for all staff will be created and presented to the board no later than the January board meeting. The Director of Teaching & Learning notes that any discount program should not be held private but be public knowledge for all stakeholders. The Executive Director will create a discount plan in collaboration with school leadership that looks at Tiers and equity.

a. **APPROVAL:** Specific motion made - Motion to approve a discounted rate for the Executive Director's child for the 2023-2024 school year.

- i. Motion to approve: Brooke Blomker
- ii. Second: Nikki Patterson
- iii. Further Discussion: None
- iv. Vote: Unanimous, motion carried

**VI. ADJOURNMENT**

- v. Motion to adjourn: Josh Green
- vi. Second: Lydia Skadberg
- vii. Further Discussion: None
- viii. Vote: Unanimous, motion carried