

# THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, April 16th, 2024 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;  
Jenny Hepokoski joining virtually from Fairfield Inn & Suites; 4929 Sanibel Drive, Alexandria, MN 56308;  
320-763-0133 (Meeting will be monitored at TRM via a Zoom livestream)

Sent to OW - 04/11/2024 | Placed on Website - 04/10/2024

Approved on:

## **I. CALL TO ORDER** by:

## **II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST**

1. Board Members Present + Declarations:
2. Board Members Absent:
3. Other Attendees:

## **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

## **IV. APPROVAL OF MEETING AGENDA**

1. **ACTION ITEMS:**
  - a. APPROVAL: Tonight's Meeting Agenda

## **V. CONSENT AGENDA**

1. **ACTION ITEMS:**
  - a. APPROVAL: TRM Regular Board Meeting Minutes 03/19/24

## **VI. PUBLIC COMMENTS**

None

## **VI. FINANCE COMMITTEE**

- a. March Month End Financials
  - i. **ACTION ITEM:** Approve Prior Month Financial Report
  - ii. **ACTION ITEM:** Approve Prior Month Expenditures
- b. Capital Project Survey Results & Discussion:
  - i. GOAL: Encourage enrollment growth and pupil retainment through capital projects. Capital projects are considered projects which are elective and cost greater than \$5,000 and complex enough to require subcommittee involvement and board approval.

### **Cross collaborate with parent committee?**

- Rate, prioritize and consider each idea
  - How to achieve (each project):
    - Evaluate

- Advertise -
- Communicate -
- Execute -
- Required resources:
  - Funding -
  - Volunteering -

## **VII. INFORMATION ITEMS**

1. Authorizer Renewal Timeline and Application with Osprey Wilds - Emily Edstrom Moore
2. Enrollment Update
3. Staffing Update
4. 2024-2025 Enrollment Update
5. Osprey Wilds Site Visit on March 14th

## **IX. DISCUSSION ITEMS**

1. Student Promotion & Retention Policy - Newly created, needs board approval
2. Draft School Calendar for SY 24'-25': Board Approval Needed to adopt
  - a. TRM Follows ISD 728 Secondary calendar due to bussing partnership
3. Update on 2024 Board Election Timelines and Details/Needs
  - a. Any new applicants
  - b. Process of creating ballots and timelines
4. Move to closed session under MN Statute 13D.05, Subdivision 3 (a) for Executive Director's evaluation

## **X. REVIEW OF NEXT MEETING DATE**

1. Date, Time, Location of Next Regular Board Meeting - Tuesday, May 21st, 2024 **6:00 p.m.**  
Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair

## **XI. ADJOURNMENT**

Meeting ended at: