

THREE RIVERS MONTESSORI CHARTER SCHOOL

Annual Board Meeting Agenda

Tuesday, May 21st, 2024 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW - 05/16/2024 | Placed on Website - 05/16/2024

Approved on:

I. CALL TO ORDER by:

II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST

1. Board Members Present + Declarations:
2. Board Members Absent:
3. Other Attendees:

III. REVIEW OF TRM MISSION & VISION STATEMENTS

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

IV. APPROVAL OF MEETING AGENDA

1. **ACTION ITEMS:**
 - a. APPROVAL: Tonight's Meeting Agenda

V. CONSENT AGENDA

1. **ACTION ITEMS:**
 - a. APPROVAL: TRM Regular Board Meeting Minutes 04/16/24

VI. PUBLIC COMMENTS

None

VI. FINANCE COMMITTEE

- a. April Month End Financials
 - i. **ACTION ITEM:** Approve Prior Month Financial Report

 - ii. **ACTION ITEM:** Approve Prior Month Expenditures

- b. Capital Project Survey Results & Discussion:
 - i. GOAL: Encourage enrollment growth and pupil retainment through capital projects. Capital projects are considered projects which are elective and cost greater than \$5,000 and complex enough to require subcommittee involvement and board approval.

VII. INFORMATION ITEMS

1. Enrollment Update
2. Staffing Update
3. 2024-2025 Enrollment Update
4. 2024-2025 Staffing Update

IX. DISCUSSION ITEMS

1. Capital Assets Policy - New and needed for Audit and on recommendation of Creative Planning
2. Authorizer Renewal Timeline and Application with Osprey Wilds - Review Documents Sent by Osprey Wilds
3. Update on 2024 Board Election Timelines and Details/Needs
 - a. No applicants received, no election for the 2024 Annual Meeting
4. Board Strategic Planning Session with Midwest Studies Group: Pick a date
 - a. June 25, 26, or 27 (12 – 6)
 - b. July 23, 24, 26 (12-6)
5. Review /Approve Montessori Training Options as presented by the Montessori Director of Teaching & Learning
 1. Move to closed session under MN Statute 13D.05, Subdivision 3 (a) for Executive Director's evaluation

X. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - Tuesday, June 18th, 2024 **6:00 p.m.**
Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair

XI. ADJOURNMENT

Meeting ended at: 7:46pm