

# Social Skills Teacher



<b>Job Description:</b> Social Skills Teacher	<b>Start Date:</b> Aug 19, 2024	<b>Salary: 28.00 per hour</b>
<b>FLSA Status:</b> Exempt (Full-Time, Salary)	<b>Hours:</b> 7:00am - 3:00pm M-F	<b>Supervisor:</b> Executive Director

Three Rivers Montessori is looking for a full-time **Social Skills Teacher Long term Sub** in an **elementary school setting that serves kindergarten through 6th-grade**. We are a public tuition-free elementary school serving K-6th grade students from Elk River and the surrounding communities. We are looking for a dedicated and passionate individual to support our mission of “Empowering students to reach their full potential through authentic Montessori learning.”

This full-time position includes **75% medical and dental benefits** employer paid for the individual, **10 holidays** paid, **7.5% employer-paid retirement**, **100% life insurance**, **100% long-term disability**, plus additional optional benefits. In addition, full-time employees accrue two days of PTO per month. Employees are paid twice monthly on the 15th and last day of the month. This hourly position includes holidays and school breaks off; see the [calendar](#) for specific days.

We believe equal opportunity is extremely important and every employee and student is unique in their own way. We strive to create an open, inclusive, and equal environment in which every individual has the opportunity to flourish.

## Summary of Position

Three Rivers Montessori’s Social Skills Teacher is a critical asset to classroom support and partners toward student success. To be effective, you will need to manage multiple tasks and intuitively problem solve to support students in their behavioral needs while also efficiently managing relationships and communication with colleagues and the school at large.

Our team members are passionate about Montessori and providing an authentic experience for their students. We advance your abilities by providing on-site and online training with certified Montessori educators. We cultivate a culture where we all learn and grow together.

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## Job Duties

Provide social work services as detailed in students' IEPs

- Maintaining a caseload of students receiving regular, ongoing clinical services. This includes providing direct service minutes that align to the goals and services outlined in the student's IEP and completing weekly progress notes to maintain compliance.
- Model of service delivery aligned with MDE Social Emotional Learning State Standards
- Collaborating with the IEP team to create and update the Individualized Educational Plan (IEP) and Functional Behavioral Assessment (FBA)/Behavior Intervention Plan (BIP) (if applicable) for each student served.
- Attending and participating in the IEP meetings of students on the social work caseload.
- Conducting Social Work Assessments and participating in Eligibility Determination meetings.
- Therapeutic group facilitation.

Support Child Study Team

- Conducting regular assessments of current and emerging student and family needs.
- Setting goals with students and tracking progress towards those goals.
- Collaborating and working directly with other student support staff (Speech Therapist, Occupational Therapist, Special Education Teachers).

Support the implementation of restorative practices at the school

- Leading restorative conversations between students and students/teachers as needed
- Leading professional development for teachers around restorative practices
- Supporting teachers one-on-one in developing their skills in having restorative conversations with students
- Assisting the Principal, Assistant Principal, and teachers when discipline issues arise.

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Build relationships with community organizations to support students and families by:

- Developing and maintaining partnerships with external agencies.
- Referring individuals and families to external resources and services and when necessary referring cases of suspected child abuse to the State Central Registry.
- Monitoring and facilitating the delivery of external resources and services.
- Leading and/or supporting workshops to educate families, staff, and/or students on specific issues.

## **Other Responsibilities**

Provide crisis intervention as needed.

- Participate actively in department meetings, faculty meetings, and other meetings.
- Support home visits.
- Support grade-level and school-wide activities, including chaperoning trips.

## **Skills Knowledge and Abilities**

- Must possess strong communication and interpersonal skills and be able to be a member of a team
- Ability to support students requiring behavior intervention techniques and programs
- Ability to problem-solve and de-escalate students during times of deregulation/stress
- Knowledge of functional behavioral assessments, and behavioral intervention techniques
- Ability to be flexible based on program and student needs
- Ability to remain calm and patient in volatile situations and react and respond quickly in a variety of situations
- Ability to work under the supervision of a site principal and/or special education teacher
- Ability to adapt equipment and materials as needed
- Strong organizational skills
- Sensitivity in working with individuals with various physical, psychological, cognitive, and sensory abilities
- Ability to work with students, families, professionals, and staff of various cultural and ethnic backgrounds

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- Ability to interact with and maintain a cooperative relationship with all levels of staff and the public
- Maintain current certification in First aid and CPR

## Minimum Qualifications

- Bachelor's degree in education or higher from an accredited college or university in Social Work.
- Experience working in a school setting

## Desired Qualifications

- Experience in Counseling, Social Work, or Psychology
- Experience working in a diverse community
- Knowledge of trauma-informed practices and interventions
- Knowledge of Positive Behavior Support Strategies
- Bully Prevention trained
- BA with a Short Call Sub License (or willingness to obtain)

## Application Process

Three Rivers Montessori utilizes the online Applicant Tracking System. To apply, please visit: <https://www.applitrack.com/threeriversmontessori/onlineapp/>

Visit <https://threeriversmontessori.org/employment> for application information and open position postings.

*Three Rivers Montessori Charter School is an Equal Opportunity Employer and strongly supports a diverse and inclusive workplace.*