

## THREE RIVERS MONTESSORI CHARTER SCHOOL

Approved on 04/18/2023 - Regular Board Meeting Agenda

Tuesday, March 21, 2023 at 6:00 p.m.

Zoom Meeting

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile

+1 312 626 6799 US (Chicago) +1 929 436 2866 US (New York)

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Phone Passcode: 750431

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Posted to website and sent to Osprey Wilds 3/16/2023

**I. CALL TO ORDER** by Chairperson: Chris Castagneri 6:02pm

### **II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST**

1. Board Members Present + Declarations: Rose Bleymeyer, Tim Eilrich, Shanny Snyder, Amanda Johnston, Angie Johnson, Chris Castagneri
2. Board Members Absent: none
3. Other Attendees: Julie Halland, Abbie Eilrich, Rebecca Lehn, Jen Stowe, Whitney Hanson, Connie Wrightsman, Erik Werner, Lydia Skadberg, Tony Miller, Ashley Willey, Kelsi Poster, Michelle Green, Chelsey Fisher, Hannah, numerous phone #'s

### **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

### **IV. APPROVAL OF MEETING AGENDA & PROCEDURE**

#### **1. ACTION ITEMS:**

##### **a. APPROVAL:** Tonight's Meeting Agenda

1. Amanda motions, Tim seconds, no further discussion. All in favor, motion carried.

##### **a. APPROVAL:** 4266-07 TRM PROCEDURE Notice Time Place Manner Restrictions and Procedures Public School Board Meetings and Public

1. Items highlighted in green were added 3/20/2023, school board is allowed to add items to agenda as needed for regular business.
  1. Amanda has added some language to the draft. Angie asks for an example of how someone might bring forth their complaint at a board meeting. Amanda states that speakers cannot share personal info. Osprey supported the use of this document,

Amanda and others did research and is consistent with other school districts. It is prudent to have this policy as a school. Tim does not agree with censorship as a standard, everyone deserves a voice and should have one. This policy is not meant to gag anyone. It might be appropriate to do an FAQ or a Q&A to better understand how the board operates, what are limitations etc. Tim felt this process was missing and should have adopted sooner. The school board isn't a "public buffet for free speech". We need to have rules and decorum. This is consistent with any public forum or assembly. Parts of the policy are meant to protect the speaker from saying something inflammatory or incriminating. Rose feels it is consistent with Elk River and Princeton. Rose thinks that we need to revise our complaints process because it is unclear where the complaints process should lead parents if they don't feel resolved, might send them in circles. Amanda clarifies it is up to each board if they allow public comment or not, most boards do allow this as they want to hear from members. Tim – we need to address questions regarding recordings. Chris's understanding is that the intent is for the person wanting to comment to have access to the full board and a recording would be for the public to have access to the meeting. Need to clean up the document to ensure wording around how the board would respond to a speaker and/or if it is allowed. Public comment is not a 'debate or discussion forum' it is meant to hear your position and listen/consider. Tim wants to address the timing of bringing this policy forward and how it feels suspicious to some. This is to establish the ground rules and decorum. Chris this is a young school and an inexperienced board. This takes time and resources to work through. The input from the public helps to steer us in making improvements to the process. Shanny - is there an opportunity to add some more language about the recordings to mimic 728's policy? Rose thinks this is a good draft, Angie and Chris agree. It could be used as a procedure for now with the intent of a final policy later. Shanny, wants to clarify, since we are doing meetings Zoom, it just seems a disconnect to not include in a recording. Tim/Amanda, everything is recorded currently just not shared to the public. Chris clarifies that the intent is that the live stream (public on the zoom during the live meeting) would hear everything including public comment. Need to dig into that more. Tim motions to adopt the proposed policy 4266-07 TRM procedure with all edits. Amanda seconds, all in favor motion carried.

## **V. PUBLIC COMMENTS**

Community members that requested to speak and rescinded:

1. Kelsi Poster
2. Daniel Poster
3. Julie Halland

Tim Eilrich – wrote a letter to staff from the parent perspective and read it out loud. It is included on the TRM website in the board packet and shared on the live zoom screen.

## VI. CONSENT AGENDA

### 1. ACTION ITEMS:

- a. **APPROVAL:** TRM Board Public Statement Approval regarding response, timing, & transparency
  - 1. Tim reads the letter he has drafted also found in the board packet posted on the TRM website. Amanda/Chris want to edit the sentence on the remedial action. Chris thinks this is a helpful letter to send to address the concerns that have come up. Chris wants to emphasize this school is a gift to the community and we take that responsibility very seriously, but the board response is a process and takes time. Amanda wonders how we can weave some info about being compliant with open meeting law. Tim - in an effort to keep the letter concise, maybe the FAQ would be a better fit. We could also have this topic as a re-occurring agenda item to ensure our audience is 'getting to know' the board. We are really impressed with the interest! Angie makes a motion to approve the board letter to include in the school comm channels – Friday newsletter (hard copy and digital), TRM website, TRM FB. Tim seconds, all in favor motion carried.
- a. **APPROVAL:** TRM Regular Board Meeting Minutes 2/21/2023
  - 1. Angie motions to approve, Shanny seconds, no further discussion, all in favor motion carried.
- a. **APPROVAL:** TRM Special Board Meeting Minutes 3/15/2023
  - 1. One typo, where it states agenda, should state minutes. Amanda motions to approve, Rose seconds, no further discussion, all in favor motion carried.
- a. **APPROVAL:** Expenditures for TRM 2023 Color Run (hosted by TRM Parent Committee). Amount requested:
  - 1. At the Skate Night next week PC plans to have opportunity for parents to review volunteer/donate/sponsorship options for the upcoming Color Run.
  - 2. We take some time to walk through the spreadsheet Michelle (PC member) has put together, reviewing last year's expenditures compared to this year's. All are impressed with the details and Tim wants to recruit Michelle to be on finance committee.
  - 3. Tim motions to approve the expenditure, Shanny seconds, no further discussion, all in favor motion carried.
- a. **APPROVAL:** Board Annual Meeting Plan & Election
- a. **APPROVAL:** Annual Meeting Date May 16, 2023 6:00 p.m.
  - 1. **Chris presents a proposed timeline (included in meeting packet).** Shanny asks to clarify the teacher requirement. Chris's understanding is that the licensed teacher does not have to be employed by TRM. Amanda/Chris - our bylaws are a bit gray so we may need to firm that piece up more. Chris's term is up, so we'd be looking at 2 open seats. If we fill all our seats, we could have up to 3 teachers. Need a minimum of 5 board members to operate, 2 of which could be teachers. Amanda reviewing the bylaws and the terms outlined in the document fit as intended. Tim motions to approve the annual meeting date of May 16<sup>th</sup> per the election plan. Angie seconds, no further discussion, all in favor motion carried.

- a. **APPROVAL:** Determine frequency and schedule of Board working sessions for Expansion/Strategic Plan
  1. This is probably more a discussion item vs. an approval. Sending out a doodle poll/ reviewing the calendar Antonio is working on for SY 2023-2024 before we approve a schedule. There is no lack of work that needs to be done but we do need to flesh out how we want to approach it.

## **VII. REPORTS**

1. Finance Committee
  - a. February Month End Financials
    - . **APPROVAL:** Prior Month Expenditures
      1. Tim motions to approve, Rose seconds. All in favor motion carried.
    - . **APPROVAL:** Prior Month Financial Report
      1. **Tim reviews highlights.** Tim motions to approve, Amanda seconds. All in favor motion carried.
  - a. Financial Services Update. Tim reiterates that the relationship is really great, and they operate a tight ship, reporting is top notch. Tim alludes to bussing item below and that he's kicking off an investigation on teaming up with other charters on bussing needs for future and expenses.

## **VIII. INFORMATION ITEMS**

1. ISD 728 2023-2024 SY Calendar update: Still waiting on ISD 728 to release their draft calendar and then we will begin building our calendar based off of their High school schedule to align our bussing needs.
  1. Chris no changes that we are aware of. We had thought the 728 calendar was going to be coming out shortly after the board received the initial news about the shift in bussing and the intent was to communicate it to families right away. The 728 calendar is still not available so TRM proceeded with an announcement regarding the bussing update and will keep families abreast with further developments.

## **IX. DISCUSSION ITEMS**

1. Strategic Planning Check-In
  1. Talked about restructuring committees – still need to make final, still need to review bylaws, discussed the proposal of adding a pre-school (announcement forthcoming).
2. Listening to board meeting records. What are the requirements around this?
  1. We will have to table this as we don't have any direct answers. For now, members can contact the school for access to recordings.
3. Discuss communication channels/processes for responding to feedback/concerns at the board/ED level.
  1. We have the letter that we discussed/approved earlier + possible FAQ being developed so that works for now. Angie proposes email guidelines for when feedback is received that we can review during a working session and approve if needed.
4. Playground Safety Incident

1. Chris we are looking into the incident and next steps. Tim, does this belong with a specific committee to address? Angie/Tim to help gather the information.
5. Reviewing policies and assess needs for new policies (i.e. Discipline, Social Media)
  1. Probably another working session item to take a deeper dive and/or temporary committee.
6. Social Media Statements
  1. This is here to address there is only one official TRM FB page. We will likely need to craft some statements to address our community. Amanda, I don't know if we can or if we want to address the private FB group. Lydia is the admin of the page and is on the call. Lydia offers to discuss – Amanda/Lydia will take offline.
7. Board Calendar
  1. Probably another working session item to take a deeper dive. We need to work through a 'task calendar' to ensure we are not missing deadlines on things and some things are time sensitive.
8. TRM Executive Director Review - Antonio Kuloc 22-23 Mid Year Review
  - a. Closed Session: Section 13 of TRM Bylaws & Public Schools in Minnesota Statute 13D.05 subd. 2
    1. We agree to move the closed session into a 'meeting room' on the Zoom call. The host can create a private room and keep the regular meeting going.
    2. Tim motions to move to closed session, Amanda seconds. All in favor motion carried approx. 8:30pm
    3. Tim motions to adjourn closed session, Amanda seconds. All in favor motion carried.
    4. Amanda motions to return to regular meeting, Tim seconds. All in favor motion carried.

## **X. REVIEW OF NEXT MEETING DATE**

1. Date, Time, Location of Next Regular Board Meeting - April 18, 2023 6:00 p.m.
2. Agenda Items Request or Send to Board Chair

## **XI. ADJOURNMENT**

1. Amanda motions to return to regular meeting, Shanny seconds. All in favor motion carried. Meeting adjourned at 9:10pm

Board Approved: