

## **THREE RIVERS MONTESSORI CHARTER SCHOOL**

Special Board Meeting Minutes - APPROVED

Tuesday, March 15, 2023 at 4:30 p.m.

Great River Regional Library - Elk River

Address: 13020 Orono Pkwy, Elk River, MN 55330 and

Zoom Meeting - Due to COVID

<https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQOT09>

Meeting ID: 852 5074 7687

Passcode: k2CJdy

One tap mobile +1 312 626 6799 US (Chicago) +1 929 436 2866 US (New York)

Meeting ID: 852 5074 7687 Phone Passcode: 750431

Find your local number: <https://us02web.zoom.us/j/85250747687?pwd=ZDBCK1dYd3NMa1VjSVhLSGlnYm9HQOT09>

Sent to OW - 3/12/2023 | Placed on Website - 3/12/2023

**I. CALL TO ORDER** by Chairperson: Chris Castagneri 4:40pm

### **II. ROLL CALL + DECLARATIONS OF CONFLICT OF INTEREST**

1. Board Members Present + Declarations: Rose Bleymeyer, Angie Johnson, Tim Eilrich, Shanny Snyder, Chris Castagneri, Amanda Johnston
2. Board Members Absent: none
3. Other Attendees in the room: Jen Stowe, 2 other public members present but wanted to remain anonymous
4. Other Attendees on the Zoom: Abbie Eilrich, Ashley Wiley, Whitney Hanson, Kelsey Poster, Angel Adams, Justin and Lauren, Karlie Crouch, Jenna Duke phone #'s with no name.

### **III. REVIEW OF TRM MISSION & VISION STATEMENTS**

**Mission:** Empowering students to reach their full potential through authentic Montessori learning.

**Vision:** Academic Excellence \* Community Engagement \* Environmental Stewardship

### **IV. APPROVAL OF MEETING AGENDA**

#### **1. ACTION ITEMS:**

1. **APPROVAL:** Tonight's Meeting Agenda
1. Tim requests to add an item to the agenda, reading a letter he wrote to address the board regarding policy. Chris states we can't add items to the agenda for special meetings, this is outside the regular scheduled meetings. Tim feels it is applicable to the policy agenda items, we will allow it.
1. Tim motions to approve tonight's agenda, Shanny seconds. No further discussion. All in favor, motion carried.

## **V. PUBLIC COMMENTS**

Jen Stowe: Jen wants the school to succeed, feels there is division and realizes the school is not perfect. Jen does not want to lose any staff over misunderstandings. Gets the sense that when she volunteers she is very overly appreciated and staff may be burnt out. Coming from a homeschool background, she understands the challenges and recognizes that this job is really hard. Jen is president of the parent committee and we are short volunteers at the school. There may be opportunity to broaden the volunteer base. Perhaps a lack of recognition from families of the amount of work that goes into running this school.

## **VI. DISCUSSION ITEMS**

1. Begin Board Agreements Review: All are on the Three Rivers Montessori Website
  1. [Board member application](#)
  1. Chris asks Tim to kick things off. Tim starts but is getting texts/emails that people are trying to join the Zoom and can't.
    1. Tim motions a 5 minute recess to have Amanda resend the link. All in favor, motion carried.
    2. Parents that have joined via Zoom: Abbie, Ashley Wiley, Whitney Hanson, Kelsey Poster, Angel Adams, Justin and Lauren, Karlie Crouch Jonna Duke phone #'s with no name.
    3. Amanda motions to restart, Tim seconds. All in favor, motion carried.
    4. Tim recaps that we started and then realized the Zoom meeting link was incorrect, now are restarting the meeting at 5pm. Chris adds that we took roll call, approved the meeting agenda and Jen Stowe offered her public comment.
  2. Tim requested this special meeting due to the stress over the last week or so and feedback that has been coming to the board. Tim wants to review certain policies that are part of the TRM community and how we are all supposed to be a reflection of those policies.
  3. First Policy is the Board Member Application Policy – Tim highlights Supporting and advocating for the Mission of the school. We are directors of the Corporation. Next one, refraining from breach of confidentiality on student and other private data. Some members have to wear multiple hats (faculty, parent, board member), need to ensure we aren't blurring roles.
    1. [Board member contract](#)
    2. Next Policy is the Board Member Contract, starting with ethical responsibilities. Reads off the policy (highlighted areas within the Policy).
      1. [Board code of ethics](#)
      2. Third policy, Code of Ethics, Tim reads through highlighted areas within the Policy. Tim stresses the 'why' behind why he is here, his passion to serve and do the best for his kids. We should not be running the school but ensuring the school is running successfully.
        1. [TRM - Strategic plan](#)
        2. Lastly, the first page of newly adopted Strategic plan. Tim didn't highlight this document but is on page (2) of the document and reads through it. This intended to include EVERYONE in the TRM family. Tim stresses to the board he takes all of this very seriously.
          1. [ED review policy](#)

0. TRM Executive Director Review - Antonio Kulock 22-23 Mid Year Review
  1. Closed Session: Section 13 of TRM Bylaws & Public Schools in Minnesota Statute 13D.05 subd. 2
  2. Angie motions to close the meeting and move on to the next agenda item. Tim seconds, all in favor, motion carried. Chris adds to address public, we will log back on to the regular meeting link to adjourn the meeting.
  2. Tim motions to end the closed session (6:57pm). Amanda seconds. No further discussion. All in favor, motion carried.

## **VII. REVIEW OF NEXT MEETING DATE**

1. Date, Time, Location of Next Regular Board Meeting - March 21, 2023 6:00 p.m.
2. Agenda Items Request or Send to Board Chair

## **XI. ADJOURNMENT**

1. Shanny motions to adjourn. Amanda seconds. No further discussion. All in favor, motion carried.
2. Meeting adjourned 7:02pm

Board Approved: 3/21/20223