

THREE RIVERS MONTESSORI CHARTER SCHOOL

Regular Board Meeting Agenda

Tuesday, August 20th, 2024 at 6:00 p.m.

Meeting held at Three Rivers Montessori: 17267 Yale St NW, Elk River MN 55330;

Sent to OW - 08/15/2024 | Placed on Website - 08/15/2024

Approved on:

I. CALL MEETING TO ORDER

- A. Pledge of Allegiance
- B. Roll Call and Declaration of Conflict of Interest
 - a. Board Members Present + Declarations:
 - b. Board Members Absent:
 - c. Other Attendees:
- C. Review of TRM Mission and Vision Statements

Mission: Empowering students to reach their full potential through authentic Montessori learning.

Vision: Academic Excellence * Community Engagement * Environmental Stewardship

- D. APPROVAL OF MEETING AGENDA

II. PUBLIC COMMENTS

III. GENERAL REPORTS

- A. Executive Director Report
- B. Director of Operations Report

IV. GOVERNANCE

- A. Executive Director Goals - The School Board will be asked to discuss possible goals for the 2024-2025 school year, and to approve some or all of these goals at the September 17th, school board meeting.
 - a. Governance
 - i. Standard 1.b - Goals and/or Strategic Plan
 - b. School Finances
 - i. Standard 2.a - Budget Development and Maintenance
 - ii. Standard 2.b - Financial Statements
 - c. Communication and Community Relationships
 - i. Standard 3.a - Relationships with the Community
 - ii. Standard 3.b - Engagement
 - iii. Standard 3.f - Visibility & Approachability
 - d. Teaching & Learning
 - i. Standard 6.a - Staff Development
 - ii. Standard 6.b - School Improvement

- B. Policies: The School Board will be asked to review as a first reading the following policies as part of the annual review cycle.
 - a. None at this time
- C. Review and Discuss School Board Candidate Applications
 - a. Patrick Locken - Parent
 - b. Jan Creed - Teacher
 - c. Anna Nation - St. Paul Resident
- D. School Board Committee Finance Report and Discussion

V. CONSENT AGENDA

- A. APPROVAL: TRM Regular Board Meeting Minutes 07/16/24 and 8/05/2024
- B. Approve Prior Month Financial Report
- C. Approve Prior Month Expenditures
- D. Approve Personnel
 - a. Recommend to approve a new substitute custodial position as needed (less than 5 -10 hours per month).
 - b. Recommend the School Board approves as presented, as appropriate, per contracts, salary, and benefits and an acceptable background check.
 - i. Sophie Lund - Long Term Social Skills Teacher
- E. Approvals
 - a. Approval of Osprey Wilds Authorizer fee - Total annual fee of \$13,870.31 - paying first half = \$6,935.15
 - b. Approval of Osprey Wilds- revised new mission related measure
 - c. Approval of Osprey Wilds-Recertification
 - d. Approval of TRM Handbooks
 - i. MTSS
 - ii. TRM Process and Procedure
 - iii. Children's House Process and Procedure
 - iv. Family Handbook
 - v. Employee Handbook (Recommend reviewing and discussion before approval)
 - e. Approval of donations
 - i. 180 Lunch trays - anonymous
 - ii. Painting supplies - anonymous

VI. INFORMATION

- A. Volunteer Day Saturday August 17th - Thank you to all volunteers
- B. Upcoming Date of Importance
 - a. August 19, Teacher and Salaried Staff Workshop
 - b. August 26, All Staff Workshop
 - c. August 28, Open House 3-6pm
 - d. September 3, 2024-2025 School year start date
- C. Board training compliance
 - a. Please review the training requirements and register for Osprey Wilds September training as needed.

VII. REVIEW OF NEXT MEETING DATE

1. Date, Time, Location of Next Regular Board Meeting - Tuesday, September 17th, 2024
6:00 p.m. Location: At Three Rivers Montessori
2. Agenda Items Request or Send to Board Chair, Jenny Hepokoski

VIII. ADJOURNMENT

Meeting ended at: